

Minutes of the **COUNCIL MEETING** held on
Tuesday, 11 July 2017 at Careys Civil Engineering
14 Little Portland Street, London W1W 8BN

PRESENT: Steve Regan (Chairman), Dave Armsworth (CONSTRUCT), Robin Holdsworth (CONSTRUCT), Simon Howard (Schöck), Neil Jackson (Southern Concrete), Dennis Keogh (Laing O'Rourke), Julian Maw, Charlie McKillop (Hünnebeck), Colleen McCoy (McCoy Engineering), Alasdair Stables (PERI), Tracey Stafford (CONSTRUCT).

1. **Apologies for absence**

Jenny Burridge (TCC-MPA), Don Houston (Byrne Bros), Steve Large (CEMEX), Alastair MacIver (M J Gallagher), Brian Morrisroe (A J Morrisroe), Mark Wadsworth (Careys).

2. **Minutes of Last Meeting (4 April 2017)**

There were two amendments made a) Removal of Dave Armsworth name on the second occasion in Attendees and b) insert the words "consider updating" and remove "update" in item10e. The minutes were then duly signed by the Chairman.

3. **Matters Arising**

Item 3. The Post Tensioning Association has contacted CONSTRUCT again and are keen to find a way to either integrate with us or work as specialist group under the CONSTRUCT umbrella. Charlie pointed out that some of their work was more in the civil engineering sector.

Item 10. Steve stated that for the Peter Campbell Lecture, which will be about Crossrail, Bechtel will provide one speaker (Steve Kay) and a response was awaited from Don re a contact that Byrne Bros have.

4. **Future of CONSTRUCT**

a) Steve stated that there had been a meeting with Build UK at Camberley on 7th June and it was planned that they would take over the secretariat from 1st January 2018. Steve circulated Schedule 1 which detailed the areas to be covered by Build UK. Any queries on the document should be sent to him. Build UK will charge £85k/annum for the new service.

b) Robin advised that the current office rental at Camberley was on 6 month notice.

ACTION: Robin to contact Kathy Calverley about formal termination.

c) Robin stated that Neil Mitchell had resigned as a Director of Construct on 27th June.

5. **Build UK/CLC**

a) As Mark Wadsworth was not available there was no update on the pre-qualification work that Build UK is doing. In Brian's absence, there was not a report about current CLC activities.

5. Continued

- b) Robin outlined the BuildUK involvement in the CITB consensus process connected with the proposed new levy rate of 0.35% for PAYE employees and 1.25% for CIS workers.

ACTION: Robin to send Build UK consensus form to all CONSTRUCT members.

6. **Financial Report**

- a) The bank position on 10th July was:-

Current Account £152,137; Deposit Account £126,246. Total £279,283.
There are some large bills to be paid shortly - The Brewery £34,101, VAT £10,865, Build UK subscription £4,500 and Capita £5,118 for training (Total £54,584).

- b) Money flowing in for CONSTRUCT Day.

- c) There is a sum of £3,817 in outstanding subscriptions made up of 1 contractor £1,750 and 3 suppliers £2,167.

- d) Robin circulated Income and Expenditure figures to the end of June comparing 2017 with 2016. Both income and expenditure were higher. Subscriptions showed an increase of 22.5K. Payments for CONSTRUCT Day up by 13.5k. Bank interest was down due to rate drop to 0.01% (arrangement for Deposit Account to be reviewed in January).

Under expenditure, Administration was 4.8k up reflecting a bigger role by the HSE manager, Meeting costs up by £6.3k due to Peter Campbell lecture, advertising up by 10.3k, Membership up by 3.8k (Occupational Health).
Reductions came in Training costs 11.8k and Office Rental 3.8k.

7. **Membership Report**

There was one new contractor member - Kilnbridge Construction based in Canning Town. Three supplier members have been lost; Construction Forms and Nationwide Platforms - not renewing membership and Sateco (UK) - closed down UK operations.

8. **Training Update**

- a) CITB Grant Modernisation. CITB has still to confirm to industry details of the grant scheme from 1st August 2017, but indications are there will be limited changes. 1st April 2018 is the date when changes to the grant scheme will be implemented including the removal of Training Plans and payments for Tool Box Talks. National Training Register and Training directory to be developed as well as automation of grant payments.
- b) CITB will continue to provide funding to Training Groups under the current funding regime until the end of March 2018.
- c) Training for members - 66 training days have been supplied to members by the CFTF using CITB funding since the beginning of 2017. Courses being planned for autumn 2017 included Temporary works, Edge protection for managers, Mental Health First Aid.

8. Continued

- d) Trailblazer Apprenticeships – The Formwork TB has now passed the draft stage and the working group have begun to write the End Point Assessments. Progress is also being made on the Construction Groundworker TB. An Occupational Work Supervisor TB is under development as is a Level 3 Safety Health and Environment Technician TB.
- e) Tracey is continuing to provide updates to members about the development of Higher Apprenticeships expected to be available from September 2017.

9. **Health and Safety Update**

- a) Dave reported that the topic for the last HSE meeting was Open the Conversation part of the Mates Mind campaign designed to overcome the stigma of talking about mental health issues in construction. It was proposed that CONSTRUCT joins the Mates in Mind programme run by the Safety Council.

ACTION: Dave to set up appropriate meeting with the Safety Council.

- b) B&CE plans for digital passport for occupational health records outlined. Possible launch next spring.
- c) Accidents statistics for 2016 to be published shortly.
- d) Meeting involving concrete suppliers to be held at Camfaud with a view to identifying training needs for pumped concrete and to develop a Pumping Plan similar to a Lift Plan.
- e) Concern about imported replica formwork have been expressed by several members.

10. **Awards and CONSTRUCT Day**

- a) Robin was pleased to state that entries for all five categories had been received and the Judging Panel meets next week.
- b) Sponsorship for the Awards and CONSTRUCT Day of £40.5k has been received. To date almost 350 tickets have been sold.

11. **Technical Issues**

Dennis sits on BSI Committee ISE/104WG1 relating to concrete reinforcing steels/prestressing and reports to BSI B525 committee. Currently Julian represents CONSTRUCT on this committee and will shortly step down. Steve suggested Dr Sam Wong of Carey's as a possible replacement.

Dennis would welcome input on prEN 10080 from CONSTRUCT members.

ACTION: Robin to send out request for input to all members.

12. **Any Other Business**

- a) Tracey asked if CONSTRUCT should become a member of the Cross industry construction apprenticeship task force (CCATF). Steve has a meeting with Chairman later today.

12. Continued

b) Steve requested that the Formwork Group be re-established.

ACTION: Alasdair volunteered to set wheels in motion.

13. **Date and Venue of Next Meeting**

The next Meeting will be held on Tuesday 19th September starting at 10.00am, again at Carey's London office.



A **COUNCIL MEETING** will be held on
Tuesday, 11 July 2017 at 10.00am
at Careys Civil Engineering
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A G E N D A

1. Apologies for absence
2. Minutes of Last Meeting (4 April 2017)
3. Matters Arising
4. Future of CONSTRUCT SR/RH
5. Build UK/CLC MW/BM/RH
6. Financial Report RH
7. Membership Report RH
8. Training Update TS
9. Health and Safety Update DA
10. Awards and CONSTRUCT Day RH
11. Technical Issues JH/DK
12. Any Other Business
13. Date and Venue of Next Meeting