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| **Meeting:** | CONSTRUCT AGM |
| **Date:** | Thursday 14th July 2022 |
| **Time** | 5:00pm – 6:30pm |
| **Location:** | Fleet Room, Cavendish Venue, One America Square, London EC3N 2LB |
| **Chairman:** | Neil Marney |
| **Paper:** | Minutes |

**Attendees**

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|---|---|---|---|
| 1 | Ayhan Tugrul | UK CARES | |
| 2 | Charlie Day | Vertemax | |
| 3 | Chris Lennon | Specialist Risk Group | |
| 4 | Colleen McCoy | J G McCoy | CONSTRUCT Council Member |
| 5 | Daniel Kelly | Modebest | |
| 6 | Dan Shelbourne | Sorted Training | |
| 7 | Dave Armsworth | CONSTRUCT | CONSTRUCT H&S Manager |
| 8 | Gareth Davies | Sorted Training | |
| 9 | Ian Burnett | CONSTRUCT | CONSTRUCT General Manager |
| 10 | James Gorsuch | Specialist Risk Group | |
| 11 | Jenny Burridge | MPA | CONSTRUCT Council Member |
| 12 | Kent Barwell | Cementaid | |
| 13 | Kevin Lindsey | KGuard | |
| 14 | Kris Wootten-Green | The Expanded Group | |
| 15 | Lee Richardson | The Expanded Group | CONSTRUCT Council Member |
| 16 | Mark Wadsworth | A J Morrisroe | CONSTRUCT Vice Chair |
| 17 | Martyn Price | O'Halloran & O'Brien | CONSTRUCT Council Member |
| 18 | Matt Gallafant | Specialist Risk Group | |
| 19 | Neil Conroy | Ischebeck Titan Ltd | |
| 20 | Neil Marney | Marney Construction | CONSTRUCT Chair |
| 21 | Niamh Burke | Realtime Civil Engineering | |
| 22 | Nick Seber | Selkent | |
| 23 | Nolan Geoghegan | John F Hunt Ltd | |
| 24 | Patrick Boyle | MPB Structures | CONSTRUCT Council Member |
| 25 | Sam Downton | The Skills Centre | |
| 26 | Toby Condon | Specialist Risk Group | |
| 27 | Toby Hemsley | Stephensons | |
| 28 | Tracy Botley | OHOB | |

**Apologies**

| | | | | | |
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| 1 | Alasdair Staples | PERI | 9 | Lauren Witherden | Carey Group |
| 2 | Becky May | Thames Reinforcement | 10 | Megan Marney | Marney Construction |
| 3 | Chris Beck | Cementaid | 11 | Oliver Gwinnell | VivaTec |
| 4 | Christine Giddens | MPA | 12 | Paul Harrison | Fosroc |
| 5 | Claire Ackerman | MPA | 13 | Richard Saunders | John F Hunt Ltd |
| 6 | Eddie Rawlins | Borough Green | 14 | Sarah Bloom | Stephensons |
| 7 | Hayley Milbank | Lemon Groundwork | 15 | Tom Connell | Oliver Connell & Son |
| 8 | Julie Mahal | RMD | | | |

**1.** **Welcome & Apologies**

CONSTRUCT General Manager, Ian Burnett, welcomed everyone to the meeting and stated that the apologies that had been received would be recorded in the minutes.

**2.** **Notice**

The notice of the AGM was taken as read.

- Members are reminded they agree to conform to CONSTRUCT's Competition Law Policy, for compliance with the Competition Act 1998.
- The meeting is convened and held in accordance with the Articles of Association of CONSTRUCT and the regulations made by the Association.
- The Association has in place procedures to ensure compliance with all relevant competition laws and the meeting is subject to those procedures.

**3.** **Minutes of Last AGM Meeting held on 24th of June 2021 and Matters Arising**

The General Manager proposed that the minutes of the last AGM meeting held on 24th of June 2021 should be accepted. This was seconded by Mark Wadsworth (Vice Chairman) and unanimously approved by CONSTRUCT Members.
One action was identified from the last AGN meeting:

- Action: Secretariat and Jenny Burridge (MPA The Concrete Centre) to investigate carbon surcharge.
- Feedback Concrete producers had to put up prices to cover the carbon emissions price which had increased significantly above what was expected. This was then passed onto their customers.

**4.** **General Manager Update/Chairman's Report**

Congratulations everyone on being here and persevering through Covid, Brexit and the issues created through the war in Ukraine.

You didn't despair or give up but bounced back from these very difficult events and even though more hard times are ahead of us your resilience will pull us through.

CONSTRUCT has continued to support members thorough the CONSTRUCT Council and our various committees attended by you the membership.

The Health & Safety Committee run by Dave Armsworth is continuing the great work to identify issues and solutions to improve workplaces, environmental issues, people's safety, and resources being used.

Our newest committee is the groundworks committee formed in 2021 with Steve Hammond of the Anderson Group as the Chairman supported by Dave Armsworth developing good practice guidance, safer working practices, and training options for the groundwork side of CONSTRUCT membership.

Concrete Frame Training Forum (CFTF) is Chaired by Martyn Price of O'Halloran & O'Brien with Ian Burnett as the General Training Officer.

The CFTF has become an Approved Training Organisation and is developing new training standards for our members while working with members to claim more funds from CITB.

Despite the challenges within our industry, we have recruited some new members and would like to extend a warm welcome to Lemon Reinforcement Solutions Ltd and Stair Formwork Ltd.

CONSTRUCT is dedicated to our existing membership with site visits being carried out by the General Manager to promote their membership.

CONTRUCT wants to grow the membership but only with organisation with the required mentality and ethos to match our existing members.

CONSTRUCT works with organisations that want to make strides forward improving health, safety, and wellbeing, and develop innovation of concrete as the material of choice while improving sustainability.

A major part of being a member of CONSTRUCT is getting together – to network, to vent, to make new business partnerships and thankfully this year we have managed to do that either though meetings, social events, golf day, or this AGM.

Hopefully everyone is looking forward to our flagship event CONSTRUCT Day, which will be held for the second year running at Tobacco Dock.

Please contact Ian if you wish to take part CONSTRUCT Day whether booking a table, wanting to exhibit or sponsor the event.

Looking Ahead

I'm thankful for my three years as the Chairman of CONSTRUCT and proud of the achievements during my time in office.

As of today, we will be going through the succession process to appoint a new Chairperson and I will remain as the Chairman until a new Chairperson has been appointed.

Once the new Chairperson is in place I will, if elected, continuing as a member of the CONSTRUCT Council working with Council to support the new Chairperson.

I would like to thank you all for your support during my time in office and look forward to working with you now and into the future.

**5. Secretariat's Report**

Neil Marney (Chairman) handed over to Ian Burnett (General Manager) to discuss the projects CONSTRUCT had been working on and its future plans.
As you are aware from the start of 2022 MPA have taken over from Build UK to provide secretariat services.

I would like to personally thank the MPA, in particular Clair Ackerman, Jenny Burridge, Kim Hawksworth, Robert Riley, Christine Giddens and Melissa Seaden for all their help and support they have given me and CONSTRUCT in my first 7 months as General Manager.

This has been another challenging year for the construction industry, as a sector we managed to deal with Brexit and a pandemic and just when it looked like we were coming through the other side we have been struck rising costs in materials, fuel, electricity, gas you name it has gone up in price.

CONSTRUCT members have demonstrated resilience and fortitude throughout these troubled times, and we are here to support you in whichever way we can.

The association is dedicated to five key areas:

1. Continuous improvement in health, safety, and wellbeing for the sector.
2. Provision of industry leading training for the sector.
3. Fairer trading terms for members.
4. Promotion and innovation of concrete as the material of choice.
5. And being the voice of the concrete structures industry.

As part of my role, I have been trying to get out and visits members on site and wish to continue to do so.

I would like to use my role to promote members work activities especially where sustainability, H&S and training are involved.

Feel free to contact me at any point to arrange a site visit.

CONSTRUCT has increased its social media presence to get information to a wider audience with an aim to recruit new members with the same drive and ambition to improve the sector as the existing membership.

We have recruited new members this year including Stair Formwork and Lemon Groundwork Solutions and our two corporate training providers Sorted Training, and The Skills Centre will also be joining as members.

CONSTRUCT had a successful Golf Day on the 7th July raising money for the Lighthouse Charity.

CONSTRUCT Day is getting closer and closer, and we are looking to make this event bigger than ever with your help early bird prices end next week so get in early and book places on the CONSTRUCT website under events.

Please submit your entry to an Award via the online form by **4pm on Friday 15th July 2022**.

Exhibition spaces are still available so contact me to book a space.

A couple of sponsorship packages are still available, 1 Gold, 1 Silver and 4 award sponsors are still needed.

The EMAP team who are working with Construction News to produce the CONSTRUCT Yearbook will be contacting members concerning advertising.

We are starting to put out webinars the first of which is from Brickeye titled Monitor Concrete Strength and Save Time and Money!

This will be on Wednesday, 29th June 2022, 12:00-13:00 you can book on via our website or by checking the newsletter that went out on the 12th July.

**5. Financial Statements for Year Ending 31 December 2020**

The General Manager directed members to the profit and loss report for the financial year ending 31 December 2021.

The Chairman proposed that the profit and loss report for 2021 be received. This was seconded by Martyn Price (O'Halloran & O'Brien) and unanimously supported by CONSTRUCT Members.

**6. Appointment of Auditors**

This year the voting for the appointment of the Auditors was conducted at the meeting. It was proposed that the current auditors Harrison, Beale & Owen continued in their role.

27 votes were cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore, Harrison, Beale & Owen were reappointed as Auditors.

**7. Election of Council 2022/23**

In accordance with the CONSTRUCT Articles of Association, the Council shall consist of:

- Chair
- Vice Chair
- Up to a further four Concrete Frame Contractor members totalling 6 with the Chair and Vice Chair
- Two client members
- One consultant member

- Three Supplier Members
- One member representing an Industry Association

**Note:** As there are no Client members and extra Industry Association member has been allowed for.

The voting for the election of Council and the Company Directors took place at the meeting. Neil Marney will, if voted to do so, be staying on as Chair until the end of the year while the succession process is being delivered.

There were nominations carried out for Neil Marney to continue as Chair for the remainder of 2022, new Vice Chairman as Mark Wadsworth is stepping down, Concrete Frame Contractor, Supplier, and Industry Association Representatives.

Members were asked to raise their hand to vote 'For', 'Against' or 'Abstain' For the following:

- Neil Marney (Marney Construction) for Chair, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Neil Marney will continue as Chair for the remainder of 2022
- Martyn Price (O'Halloran and O'Brien) for Vice Chair, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Martyn Price is elected as the new Vice Chair.
- Mark Wadsworth (A J Morrisroe & Sons) for Council Member, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Mark Wadsworth is elected as a Council Member (Contractor Representative)
- Tom Connell (Oliver Connell & Son) for Council Member, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Tom Connell is re-elected as a Council Member (Contractor Representative)
- Patrick Boyle (MPB Structures) for Council Member, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Patrick Boyle is re-elected as a Council Member (Contractor Representative)
- Lee Richardson (Expanded) for Council Member, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Lee Richardson is elected as a Council Member (Contractor Representative)
- Colleen McCoy (McCoy Engineering) for Council Member, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Colleen McCoy is re-elected as a Council Member (Supplier Representative)
- Alasdair Stables (PERI) for Council Member, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Alasdair Stables is re-elected as a Council Member (Supplier Representative)
- Paul Harrison (Fosroc) for Council Member, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Paul Harrison is re-elected as a Council Member (Supplier Representative)
- Jenny Burridge (MPA/Concrete Centre) for Council Member, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Jenny Burridge is re-elected as a Council Member (Industry Association Representative)
- Lee Brankley (UK Cares) for Council Member, there were 27 votes cast, with 27 voting 'For', there was 0 'Against' and 0 'Abstain' and therefore Lee Brankley is elected as a Council Member (Industry Association Representative)

All Concrete Frame Contractor Council members were also elected as CONSTRUCT company directors.

The Chair welcomed Martyn Price (O'Halloran and O'Brien) as Vice Chair and thanked Mark Wadsworth (A J Morrisroe & Sons) for his time served on the Council before stepping down as Vice Chair as well as his time as Chair and Vice Chair over the years. All those in attendance provided Mark with a warm round of applause in their own appreciation of his tireless efforts for CONSTRUCT.

The Chair welcomed Lee Richardson (Expanded) and Lee Brankley (UK Cares) who were newly appointed to the Council.

The Chair Neil Marney discussed the possibility of the voting for Chair and Vice Chair of Construct not being limited to Concrete Frame Contractors but being open to all membership. This created quite a debate on the possibility of changing the existing process and having a Chair or Vice Chair from outside the Concrete Frame Contractors. It was put to a vote there were 27 votes cast, with 25 voting 'For', there was 0 'Against' and 2 'Abstain' due to the debate following the vote it was decided that this needed greater investigation and a larger vote amongst the CONSTRUCT membership.

**9. Plans and priorities**

The General Manager set out the three pillars of CONSTRUCT

1. Sustainability
2. Health and Safety
3. Training

**1. Sustainability**

Environmental protection: each use of a ton of basalt fibre composite reinforcement can save standard coal 5.24TCE carbon emissions
Fibre Reinforced Concrete

Resilia steel fibres replace the need for steel reinforced.

A Concrete Technology engineered to achieve unprecedented mechanical performance and durability. Resilia is a special ready-mix concrete solution addressing challenges where high strength and high ductility are required.

Vertua is a new range of low carbon concrete, with bespoke designs enabling embodied carbon reductions greater than 70% versus standard concretes (CEM I). The range can also provide additional benefits including increased durability and aesthetic finishes.

MPA Survey: Updating of brick, block, and ready mixed concrete wastage rates. Katherine Adams (from Reusefully) suggested that the level of response is still weak, so we are asking members of CONSTRUCT to complete the survey?
https://www.surveymonkey.co.uk/r/6LXBLX3

Green concrete is a form of eco-friendly concrete that is manufactured using waste or residual materials from different industries and requires less amount of energy for production. Compared to traditional concrete, it produces less carbon dioxide, and is considered cheap and more durable.
We can lessen the burden on natural resources and increase dependency on recyclable materials. We can re-use wash water to reduce water consumption.

Partial replacement of energy-consuming cement with reusable materials is also used to achieve eco-friendly construction material such as replacing cement with Fly Ash, Silica Fume, etc.

ASHCRETE Fly Ash is a by-product of combustion of coal which was previously discarded in the landfill but is now used for manufacturing green concrete. AshCrete is a substitute for traditional concrete that heavily utilizes recycled fly ash. Fly Ash is mixed with lime and water to make it strong and durable, similar to conventional cement.

MICRO SILICA Also known as "Silica Fumes," micro silica is an ultrafine powder which is a by-product of ferrosilicon alloy and silicon production, from the condensation of Silicon dioxide. It can displace around 7% - 12% cement in concrete.

Celsa Group – Manufacture steel by recycling scape metal, contributing to the preservation of the environment. Electric arc furnaces are used to melt steel scrap metal as arc heating permits better thermal control than basic oxygen process.

**2. Health and Safety**

Ian Burnett the General Manager and Dave Armsworth the Health and Safety Manager discussed health and safety arrangements past, present and future being delivered by CONSTRUCT.

Monthly Health & Safety news and ad-hoc safety alerts are being provided by Dave Armsworth including:

- Road Traffic Incident procedure
- Trench box extraction chain
- Falls from height
- Form tie system
- ISO 45003

Common Standards

- Groundworker competencies – common standard in development. Common competency standards will expand to other trades and roles within the groundworker space.
- Common Standard Guide – Concrete Wash Out issued for comment.
- Slinging and use of 1 Ton Bags will be issued post review.
- Designation and use of single trip slings will be issued post review.

**3. Training**

Ian Burnett the General Manager and Martyn Price the Chair of the CFTF and newly elected Vice Chair of CONSTRUCT discussed training in progression and future delivery through CONSTRUCT's new ATO status.

1. Mental health awareness training has been delivered by Dave Armsworth
2. ATO status having joined forces with Sorted Training and The Skills Centre to deliver courses requested by CONSTRUCT membership
3. Temporary works Coordinator and Supervisor
4. Single use bags and slings
5. Concrete pump supervisor
6. Static concrete boom erection and dismantling
7. Supporting training materials to CONSTRUCT led courses – Video to demonstrate practical supervision of the concrete pumping operation.

Gareth Davies of Sorted Training discussed his company's position as 3rd party training delivery organisation for CONSTRUCT and how they will also support CONSTRUCT members regarding grants and certification supported by Tracy Botley of OHOB.

Ongoing Projects:

- Tethering equipment on building edges – PH5 which is the BSI group that deals with tool tethers has agreed in principle to include tethering equipment in the writing of a BSI. Once the business case has been submitted and approved then the working group will be formed – with a place for a CONSTRUCT representative on the working group.
- In the meantime, the Formwork Suppliers Group (FSG) have met to discuss ways which they can better support the contractor members on this topic.
- CONSTRUCT Groundworks committee identified a training gap with the use of excavator attachments. We engaged with VP Groundforce who are looking to develop a plant operator course with familiarises operators with attachment such as the forks and pipe lifter.
- Working group in place to develop a suitable and sufficient training course that supports our requirements for TWC/S in the RC Frame/CIVILS environment. At present it is intended to continue with the SSP TWC/S course however it be delivered

sector specific; and so, the ATO would be endorsed by CONSTRUCT as competent to deliver which will include the delegates being issued with the SSP and a CONSTRUCT certificate. In the interim, a short course will be developed to upskill those currently occupying the TWC/S positions within the membership.

Future works

- Continue with the strategy targets on accident stats, common practice guidance and CONSTRUCT literature reviews.
- Continue to lead on the TWC/S project for our sectors (RD Frame/Civils/Groundworks.
- Lead on CONSTRUCTs behalf with tethering equipment project.
- Lead on CONSTRUCTs behalf with common standard on ground works competencies.
- Lead on CONSTRUCTs efforts to make the RC Frame, civils, and groundworks space safer.
- Continue to coordinate the FSGs focus on Training Gaps and subsequent TSs.
- Manage and coordinate 4 Nr H&S (Chairman) and 4 Nr Groundworks quarterly meetings.

Ian Burnett discussed GoConstruct and STEM Ambassadors and the need for members to engage and get involved as a requirement of CONSTRUCT membership particularly around the CFTF:

- **GoConstruct** – we will be using surveys to collate figures on how many members are using GoConstruct
- **STEM Ambassadors** – we will also be using surveys to identify how many members are STEM ambassadors and how many times they have visited schools.

Tracy Botley of OHOB explained that she had been visiting schools as part of GoConstruct and STEM Ambassadors and found it quite surprising how many school pupils do not know about a career in construction, the opportunities, wages, and career progression. Tracy stated each school visit stirs up interest and allows pupils to see construction as career potential and not a dead-end job that others may have led them to believe.

**10. Any Other Business**

Dan Shelbourne of Sorted Training stated that he had not spoken up earlier during the election of Council members, but he wanted to put himself forward to join Council and wanted to be considered as he felt his youth could be a benefit to council as he is in his early twenties. Dan's potential appointment to Council was met with positive feedback from the attendees and Ian Burnett confirmed that this would be discussed at the next Council meeting.

**a) Future Meetings**

The General Manager outlined the remaining meetings for 2022:

- Wednesday 14th September - H&S Committee
- Wednesday 21st September - CFTF Training Group
- Wednesday 28th September - Groundworks Committee
- Friday 30th September - CONSTRUCT Day, Tobacco Dock
- Thursday 24th November - CFTF Training Group & AGM
- Wednesday 7th December - H&S Committee
- Wednesday 14th December - Groundworks Committee

The General Manager provided additional information on Construct Day 2022 including:

- How to book tables
- Deadline for awards
- Sponsorship opportunities
- Exhibiting availability

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| | The Chairman closed the AGM and thanked CONSTRUCT Members for their attendance and continued support of CONSTRUCT. |
| **Actions:** | • **Action 1):** Investigation and vote amongst the CONSTRUCT membership on whether Chair and Vice Chair can be elected from the entire membership not just the Concrete Frame Contractors.<br>• **Action 2):** Council to discuss potential for Dan Shelbourne of Sorted Training to join the Council. |