

Meeting: CFTF
Date: Thursday 2 May 2019
Time: 10:00am – 12:00pm
Location: 8 Northumberland Avenue, London, WC2N 5BY
Chairman: Steve Hammond
Paper: Minutes



Attendees

| | | | | | |
|---------|------------|-----------------------|---------|------------|----------------------|
| Steve | Hammond | Chairman | Niamh | Ferguson | J Reddington |
| Robert | Thompson | Vice Chairman | Tracy | Botley | O'Halloran & O'Brien |
| Colin | Laidlaw | Addington Formwork | Paul | Kirkbride | PERI |
| Sarah | Laidlaw | Addington Formwork | Terry | Hall | PERI |
| Martina | Oyite | Byrne Bros | Niamh | Burke | Real Time Civil |
| Jan | Rejek | CITB | Michael | Bray | Tamdown |
| Simon | Whelan | FDL | | | |
| Annette | Jones | FDL | Dave | Armsworth | CONSTRUCT |
| Tony | Sheehan | Getjar | Dave | Campbell | CONSTRUCT |
| Ovi | Gradinaru | J P Dunn Construction | Jake | Springford | CONSTRUCT |
| Urte | Sonnenberg | JRL Group | | | |

Apologies

| | | | | | |
|---------------|----------|----------------------|-------|-------|------------------|
| Marcus | Parnham | Anchor Bay | Colm | Henry | Realtme Civil |
| Sean | Brosnan | C J O Shea | Sarah | Bloom | Stephenson Group |
| Joe | Mitchell | Mitchellson Formwork | | | |

1. Welcome & Apologies

The Chairman welcomed everyone to the meeting.

It was noted that the apologies that had been received would be recorded in the minutes.

2. Minutes of Last Meeting held on 28 February 2019 and Matters Arising

The minutes of the last meeting held on 28 February 2019 were unanimously approved and signed by the Chairman.

There were no matters arising.

3. CFTF Secretariat Arrangements

The CFTF Secretariat Agreement that Build UK proposed had been circulated in advance of the meeting. The Chairman invited Dave Campbell (Secretariat) to give an overview.

Build UK would provide a Secretariat Service for the CFTF, alongside its current management of CONSTRUCT. The cost for the CFTF would be less than previous examples and a dedicated point of contact in Dave Campbell will be gained. The arrangement would run until the end of the year on a trial basis on which point it would be reviewed.

CFTF Members unanimously endorsed the proposal and recommended that the Council formally approve it in their next meeting. Assuming approval at Council, the Secretariat would draft a full training and skills strategy for the CFTF.

4. Additional Grant Funding for CFTF Members

The Chairman reported that following an application to secure funding for members for the 2019/2020 grant window, CONSTRUCT had been successful in being awarded an additional £70,000 for member's grant claims.

CITB only awards 50% of the total value of the bid, but members will be able to claim 100% where they have 100 employees or less, and 50% where they have 101+ employees (all minus CITB standard grants).

CFTF agreed a max of two places per training course initially (where funding rules allow 50% support, 4 places will be available). If there is underspend then more places could be allocated to each company.

5. CITB Update

The Chairman invited Jan Rejek (CITB) to give an update.

It was advised that members had until the end of June to enter any claims for funding for relevant training courses. If members are struggling Jan can organise advisor visits to help with the claiming process.

Members were advised that the new grant scheme opened 1 April 2019.

Members gave feedback that the current structure of a training course running for six hours in one day was not practical, Jan noted that this would be taken into consideration when approving training courses.

6. Career Promotional Materials

The Chairman reiterated CFTF's decision to continue the project to develop careers materials to be exhibited by members at engagements in their local area to present to schools and students about opportunities within the sector. As part of the bid to the CITB for additional funding CFTF have secured £9,000 in funds to undertake this work.

CFTF members felt that developing practical exercises for students would be the best way to engage, and a subcommittee would meet to take this forward, with the view to launch the concept by the end of the year.

7. Other updates from the Chairman and GTO

Health & Safety Training

The Chairman invited Dave Armsworth (CONSTRUCT) to give a brief review of his activities. Group Health and Safety meetings are continuing to take place and be well attended. Significant progress has also been made on the Supervision of Concrete Pumping Operations

Training Course, delivery of the course is set to begin at the end of May. A Working Group is also being arranged for edge protection and component fatigue.

CITB Training Standards

There was discussion on the need to collate the training standards that were available and relevant to our industry. Secondly, check that these were fit for purpose.

Panel Formwork Training was identified as an additional need.

Members also noted that the 6 hour requirement made it difficult for many members to schedule (and therefore claim) for training and this should be feedback to CITB.

Training and Provision Quality

Members identified that there was a problem with availability of quality and trained assessors for relevant industry NVQ assessment, as well as for apprenticeship provision. It was agreed that CFTF would look at ways that this could be incorporated into the strategy for improvement

8. Any Other Business

Future CFTF Meetings

Thursday 11 July – M Arnderson, Chelmsford
Thursday 21 November – CFTF Meeting, Location TBC
