

**Minutes of the ANNUAL GENERAL MEETING**  
held on **Tuesday, 4 April 2017**  
at The Institution of Structural Engineers  
47-58 Bastwick Street, London EC1V 3PS

**Present:** Steve Regan (Chairman), Dave Armsworth (CONSTRUCT), Jenny Burridge (MPA-TCC), Kevin Dendy (Donseed), Terry Earl (Hünnebeck), Robin Holdsworth (CONSTRUCT), Don Houston (Byrne Bros), Alastair MacIver (M J Gallagher), Julian Maw, Neil Marney (Marney Construction), Colleen McCoy (McCoy Engineering), Charlie McKillop (Hünnebeck), Robert Millard (Swanton Consulting), Paul Rice (Hünnebeck), Patrick Smith (C J O'Shea), Tracey Stafford (CONSTRUCT), Chris Willet (Schöck), Mark Wadsworth (P J Carey).

**1. Apologies for Absence**

Andrew Bourne (Sika), Gordon Dunne (Keltbray Structures), Ignacio Escobar (Tarmac), Dennis Keogh (Expanded), Steve Large (Cemex), Jon Machin (CCL (GB)), Brian Morrisroe (A J Morrisroe), Alasdair Stables (Peri), Rob Watts (Stanhope), Zena Tebboth (PRS).

**2. Minutes of Previous AGM (13 April 2016)**

These were deemed to be a true record and were duly signed by the Chairman.

**3. Matters Arising**

There were no matters arising.

**4. Chairman's Report**

Another very successful CONSTRUCT Day was held in October at which the speaker was Gerald Ratner. Several member companies kindly sponsored the event which kept the costs down. Our involvement with the Construction Leadership Council continues through Brian Morrisroe. It also continues through our membership of BuildUK where various contractor members represent our views on pre qualification, fair trading, health, safety and the environment as well as training.

The frame industry has faced the uncertainty caused by Brexit with confidence and the outlook for the end of 2017 is positive. It is noticeable that suppliers are investing in stocks ready for the next upturn.

**5. Financial Report and Accounts**

The Secretary distributed the accounts for 2016. He noted that there had been a surplus of £25,683 which when added to the reserves strengthened the balance sheet. Both turnover and expenditure were lower than 2015. There was a 10% rise in subscriptions paid. There were numerous variations in expenditure.

**6. Appointment of Auditors**

Steve Regan proposed and Alastair MacIver seconded that Wise & Co continue as auditors. The meeting unanimously agreed.

**7. Membership Report**

The Secretary stated that there were three new contractor members - Oliver Connell and Son Ltd, Keltbray Structures Ltd and Marney Construction Ltd. The Dunne Group had gone into administration.

Three suppliers had joined - Cityscape Recruitment Ltd, Invisible Connections Ltd, Nationwide Platforms. Deck Joint had re-joined. Newton CCS, Slipform Systems Austria, Tier BIM Consultants had left.

The Berkley Group had joined as client members.

Both MACE and MDA Consulting had left.

There are now 32 Contractors, 59 Suppliers and 18 Other members.

## **8. Election of Council for 2017/18**

- a) Chairman: Chris Willet proposed and Jenny Burridge seconded Steve Regan to continue as Chairman. This was unanimously agreed.
- b) Deputy Chairman: Steve Regan proposed and Alastair MacIver seconded that Don Houston should become Deputy Chairman. This was unanimously agreed.
- c) Council Members: Joanna-May Sta Ana and Ignacio Escobar did not seek re-election. Charlie McKillop and Colleen McCoy both proposed by Don Houston and seconded by Mark Wadsworth were elected as Council members
- d) Secretary: Robin Holdsworth to continue until the end of 2017.

## **9. Election of directors**

The four existing directors, Alastair MacIver, Neil Mitchell, Steve Regan and Mark Wadsworth were re-appointed.

## **10. Any Other Business**

A question was asked about the venues and location of future training courses. It is hoped to spread these out to as many places as possible to attract the maximum number of participants.